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Minutes, Arts & Sciences Academic Affairs Committee Meeting, Thursday, January 25, 2007

Arts & Sciences Academic Affairs Committee

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Academic Affairs Committee Meeting Minutes

January 25, 2007

In Attendance: Sharon Carnahan (Chair), Jay Yellen, Hoyt Edge, Ben Balak, Dana Hargrove, Marie Shafe, Ed Cohen, Debra Wellman

1. The minutes from the December 12, 2006 meeting were approved.
2. Old Business:
 - a. Reviewed the process of the AAC decision making and passing on to the executive committee and agreed we are following proper procedures.
 - b. Discussion of Spring agenda: At the moment the load seems light for the Spring semester, because of this we plan to take on discussion of the international course credits and off campus course credits to solve discrepancies among existing courses and offer guidelines for new courses.
 - c. Music Department: The proposal asked to reinstate letter grades being given for ensemble courses. The AAC accepted the proposal but request that they send us written criteria for letter grades that reflect their current practice.
 - d. Honors Proposal revision update: It will be presented at the next faculty meeting.
 - e. Hispanic Studies update: The proposal included name changes to 9 courses and was approved by AAC, the proposal then went to the Associate Dean's office where it was stalled for more revisions on course titles.
 - f. Internship Proposal meeting: We stand firm on our response to Sherry Fischer's proposals, agreeing with two of the three, but we expect her to continue to lobby for the third.

(Hoyt Edge joined meeting)

3. New Business

- a. 4C Update – AAC Role in curriculum revision:

Ben Balek gave an update on the 4C telling us they are still in the gathering information stage.

Hoyt Edge has a meeting scheduled with the 4C to recommend 3-5 sub committees discuss particular areas that are not general education but also need to be considered.

The aim of these committees would be to write white papers making suggestions that could be incorporated into the larger white paper or papers of the 4C.

Hoyt reminded the committee that Rollins has been selected as one of 18 colleges nationally to participate in the 'Core Commitments Leadership Consortium' Rollins is committed through this to do work in 5 sub areas of student responsibility:

- Striving for excellence
- Cultivating personal and academic integrity
- Responsibility to larger community
- Taking seriously the perspective of others
- Ethic and moral responsibility

This team will be part of this larger leadership consortium and is in parallel to the curriculum review process. Hoyt says this is something to think about, how can these two reviews work simultaneously.

Sharon went back to the point of the light load of AAC for this spring semester and how we can look at the International Program review of guidelines more carefully again asking Hoyt how to proceed with a review while there is a curriculum review. Hoyt suggests to proceed as normal since it doesn't interfere with the 4C directly.

Jay reminds us that the intention of 4C was not as a policy maker but rather a facilitator. Hoyt explains this year is the gather data year and next year is the beginning to come to closure and making suggestions year. It is AAC's responsibility to decide how this is going to happen and with whom.

b. Guidelines for campus field studies: Sharon handed out a summary of goals for the guidelines for AAC to think about.

Jay will bring to next meeting his compilation document made from researching other schools and working with Toni Holbrook that gives different examples and add to it how these schools assign credit to off campus courses.

Marie is going to research academic credit for community engagement form other schools.

Hoyt can get more data from the ACS Deans.

Sharon suggests we develop guidelines, suggestions and rules for off campus studies.

The next AAC meeting will be on Feb 15th 8:15 am in the Warden Dining Room.

Dana Hargrove,
Secretary